University of Mississippi Libraries
General Collections
Donor Form

Name:_______________________________________________________________
Address:_____________________________________________________________
Telephone:___________________________________________________________
E-Mail address:_______________________________________________________
Date:________________________________________________________________

I am donating the items described below and on the attached list to the University Libraries at the University of Mississippi. I understand that the material described will be added to the Libraries’ collections, provided the individual items fall within the scope of the Libraries’ collection development policies. Otherwise, I agree that part or all of the material donated may be disposed of according to the judgment of the librarians. I also understand that the library does not provide appraisals for items donated

___A list of the items that I would like to offer to the Libraries is attached. (A complete description is needed to help determine whether items are duplicates of titles that the Libraries already own.)

___A summary of the types and quantities of the items offered:
   _____ carton(s) of material:
       _____ hardcover book(s)
       _____ softcover book(s)
       _____ issues of periodical(s)
       _____ sound recording(s)
       _____ video recording(s)
       _____ other (please specify)________________________________________

Remarks __________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Signature:__________________________________________________________________________

Please mail the completed forms to: [Name of Subject Librarian] P. O. Box 1848, University, MS 38677 or Fax it to: (662) 915-5734
ITEM(S) THAT I WOULD LIKE TO DONATE TO THE LIBRARY
(Please print/copy as many forms as you need)

Name___________________________________________________________Date__________________

• Item Title__________________________________________________________________________

Author or Editor________________________________________________________________________

Publisher, edition and publication date________________________________________________________________________

If a magazine or journal--volumes and issue numbers________________________________________________________________________

Format (e.g., book, manuscript, video, Music CD, etc.)________________________________________________________________________

General condition of the item (in good, usable condition; if a book--spine and cover in good condition, pages all there and text not underlined or marked, etc.)________________________________________________________________________

Other information_______________________________________________________________________

• Item Title__________________________________________________________________________

Author or Editor________________________________________________________________________

Publisher, edition and publication date________________________________________________________________________

If a magazine or journal--volumes and issue numbers________________________________________________________________________

Format (e.g., book, manuscript, video, Music CD, etc.)________________________________________________________________________

General condition of the item (in good, usable condition; if a book--spine and cover in good condition, pages all there and text not underlined or marked, etc.)________________________________________________________________________

Other information_______________________________________________________________________

• Item Title__________________________________________________________________________

Author or Editor________________________________________________________________________

Publisher, edition and publication date________________________________________________________________________

If a magazine or journal--volumes and issue numbers________________________________________________________________________

Format (e.g., book, manuscript, video, Music CD, etc.)________________________________________________________________________

General condition of the item (in good, usable condition; if a book--spine and cover in good condition, pages all there and text not underlined or marked, etc.)________________________________________________________________________

Other information_______________________________________________________________________